



The Röchling Group has been shaping industry. Worldwide. For more than 200 years. We transform the lives of people every day with our customized plastics: they reduce the weight of cars, make medication packaging more secure and improve industrial applications. Our workforce of 11,737 people is located in the places where our customers are – in 92 locations in 25 countries.

Röchling Medical is a preferred supplier and development partner to leading pharmaceutical, biotech and medical technology companies worldwide. At six locations in Germany, USA and China, we develop and manufacture tailor-made pharmaceutical packaging and administration solutions, consumables for medical diagnostics as well as sophisticated components and assemblies for medical devices under clean room conditions.

The Rochester location is Röchling Medical's center of excellence for the production of surgical forceps for minimally invasive electrosurgical devices and also offers a broad portfolio of plastic injection molded parts and value-added assembly work for the medical industry. With its technical expertise, the team in Rochester is able to support customers as a contract manufacturer for the entire product lifecycle from concept to complete approved medical device.

**The Staff Accountant assists the Controller and Director of Finance in the management of the activities of the finance department, ensuring the proper execution of their functions. They adhere to financial controls to ensure compliance with accepted accounting processes and legal requirements. They are also responsible for assisting the Director of Finance and Controller with budgeting, financial data analysis, record-keeping, and financial reporting required by the senior management.**

## Staff Accountant

### Where we need you

#### Essential Duties/Responsibilities:

The Staff Accountant supports the Finance department with all aspects of the general ledger, including account reconciliations (bank, payroll, and balance sheets), and assists with the development of budgets, audit activities, preparation of financial statements and reports, maintaining the Fixed Asset schedules, Accounts Receivable and Cash receipts activities, and other duties as assigned by Controller and/or Director of Finance.

The Staff Accountant's role is very collaborative; in that capacity, they work cross-functionally with all members of the organization, of all levels and seniority.

### How to convince us

#### Required Skills/Abilities:

The Staff Accountant must have exceptionally good communication skills, both written and verbal. They are responsible for communicating sensitive financial information and instructions. Accuracy and attention to detail are important while executing tasks both efficiently and effectively.

The Staff Accountant must also be highly skilled in technology, possess exceptionally good computer and MS Office skills and able to communicate and an ability to communicate financial information and reports in a manner that is easy to understand to both a finance and non-finance audience.

The candidate for this position must be result-oriented, have

a passion for driving and implementing change, work comfortably in a fast-paced and fast-evolving environment, have strong analytical and organizational skills, be self-motivated and proactive requiring minimal supervision, have strong leadership capabilities, work comfortably in a highly collaborative setting, and an ability to remain calm and composed.

**Education and Experience:** The Staff Accountant must have a bachelor's degree in Finance or Accounting or equivalent experience. A candidate for this position will have at least 3-5 years of related work experience within a fast-paced and dynamic environment. The candidate must also have knowledge and experience in general accounting principles and practices. Knowledge and experience with Microsoft Business Central is a plus.

**Physical Requirements:** This role requires prolonged sitting at a desk and working on a computer (typing, etc.).

### What we offer

#### Benefits:

401(k) 401(k) matching Dental Insurance Flexible schedule Health insurance Life insurance Paid time off Tuition reimbursement Vision insurance Work from home

Röchling Medical Rochester (RMR) is an Equal Opportunity Employer. RMR does not discriminate on the basis of race, religion, color, sex, gender identity, sexual orientation, age, non-disqualifying physical or mental disability, national origin, veteran status or any other basis covered by appropriate law. All employment is decided on the basis of qualifications, merit, and business need.